




MINISTRY OF EDUCATION, CULTURE, RESEARCH, AND TECHNOLOGY
UNIVERSITAS PADJADJARAN
FACULTY OF MATHEMATICS AND NATURAL SCIENCES
QUALITY ASSURANCE UNIT

SOP Number	022/UPM-FMIPA/2021
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Authorized by	Dean of FMIPA Unpad
	
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Name of SOP	Standard Operational Procedure for Teaching Lecturer

Legal Basis	Implementer
<ol style="list-style-type: none">1. Regulation of Education and Culture Regulation No 50 of 2014 concerning Higher Education Quality Assurance System2. Regulation of the Minister of Administrative and Bureaucratic Reform Number 35 of 2012 concerning Guidelines for the Preparation of Government Administrative Standard Operating Procedures3. Rector Regulation of Universitas Padjadjaran Number 1 of 2020 concerning the Organizational Structure and Work Procedures of Padjadjaran University's Management4. Rector Regulation of Universitas Padjadjaran Number 43 of 2021 concerning Curriculum Framework of Universitas Padjadjaran Peraturan Rektor Universitas Padjadjaran Nomor 43 tahun 2021 tentang Kerangka Kurikulum Universitas Padjadjaran5. Rector Regulation of Universitas Padjadjaran Number 2 of 2021 concerning Management of Study Programs in Universitas Padjadjaran Environmentturan Rektor Universitas Padjadjaran Nomor 2 tahun 2021 tentang Pengelolaan Program Studi di Lingkungan Universitas Padjadjaran6. Rector Regulation of Universitas Padjadjaran Number 8 of 2023 concerning the Implementation of Education at Universitas Padjadjaran	<ol style="list-style-type: none">1. Faculty2. Head of Department3. Head of Study Program4. UPM5. GKM6. Lecturer
Linkage	Tools/equipment
<ol style="list-style-type: none">1. SOP Teaching Learning Process2. SOP Mid Term and Final Exam	<ol style="list-style-type: none">1. Quality Assurance System Guidelines2. Internet, Komputer dan Printer
Notice	Recording and data collection
The preparation of Quality Assurance SOPs must be a reference for the implementation of quality assurance processes in Faculties and study programs within Unpad.	The preparation of quality assurance SOPs must refer to quality assurance standards.

